

CONFERENCE AND SOCIAL EVENTS REGISTRATION

Registrations close on Monday, 19 March 2009.

IMPORTANT:

1. Please complete each section.
2. Please complete a separate form for each delegate (except for Accompanying Persons of delegates).
3. Return this form to: Conference Secretariat, Inaugural SCCA Regional Conference 2009
c/o Intellitrain Pte Ltd, 3 Raffles Place #07-01 Bharat Building Singapore 048617 or Fax to +65 63299699

1A CONFERENCE:

Please tick as appropriate

	PLS TICK (✓)	EARLY BIRD RATES (registration & payment received by 30 January 2009)	NORMAL RATES
Members of: 1. Singapore Corporate Counsel Association 2. Singapore Academy of Law		S\$800.00 S\$400.00	S\$1,000.00 S\$500.00
Members of: 1. Association of Corporate Lawyers Sri Lanka (ACL) 2. Australian Corporate Lawyers Association (ACLA) 3. Canadian Corporate Counsel Association (CCCA) 4. Corporate Lawyers Association of New Zealand (CLANZ) 5. Corporate Lawyers Association of South Africa (CLASA) 6. Hong Kong Corporate Counsel Association (HKCCA) 7. Indonesian Corporate Counsel Association (ICCA) 8. In-House Counsel Forum Korea (ICFK) 9. Malaysia Corporate Counsel Association (MCCA)		S\$960.00 S\$480.00	S\$1,200.00 S\$600.00
Members of: 1. Law Society of Singapore (LSS) 2. Society of Trust & Estate Practitioners, Singapore (STEP) Students & Staff of: 3. National University of Singapore (NUS) 4. Singapore Management University (SMU)		S\$1,080.00 S\$540.00	S\$1,350.00 S\$675.00
Others		S\$1,200.00 S\$600.00	S\$1,500.00 S\$750.00
Accompanying Persons		S\$300.00 S\$150.00	S\$300.00 S\$150.00

Note:

1. Conference Registration Fee includes Conference, Conference Materials, all meals/breaks, Cocktail Reception and Gala Dinner.
2. Registration Fee for Accompanying Person includes Cocktail Reception and Gala Dinner only.
3. Registration of ALL delegates (except for Accompanying Persons) starts at 8.30 am on 2 April 2009, before the Conference Opening.

DELEGATE DETAILS – Please complete all details

Name (Prof/Dr/Mr/Mrs/Miss/Mdm): _____

Name to Appear on Badge: _____

Name and Mailing Address of Organisation: _____

Designation: _____

Member of: ☐ SCCA ☐ SAL ☐ ACL ☐ ACLA ☐ CLANZ ☐ CCCA ☐ CLASA ☐ ICCA ☐ MCCA ☐ LSS ☐ STEP

Student/staff of: ☐ NUS ☐ SMU

*Membership No.: _____ **IC/Passport No.: _____

*(Mandatory field for SCCA members)

**(Mandatory field for Non-members of SCCA)

Tel number: _____ Fax number: _____ * Email: _____
*(Email required for confirmation of registration)

Please indicate any special dietary, medical or other requirements: _____

I wish to attend the following workshops in the 2 Parallel Sessions:

Session 6: Parallel Session (2.00-3.30pm) - please select 1 of the following 2 sessions:

- ☐ Legal track 1: Sarbanes-Oxley – Current Trends and Developments
☐ Management track 1: "Measuring In-house Counsel Performance"

Session 7: Parallel Session (4.00-5.30pm) - please select 1 of the following 2 sessions:

- ☐ Legal track 2: Common Law / Civil Law – Convergence? Current Trends and Practical Implications
☐ Management track 2: "Innovation Inside a 21st Century Corporation"

ACCOMPANYING PERSON DETAILS – Please complete all details

Name: (Prof/Dr/Mr/Mrs/Miss/Mdm) _____

Name To Appear on Badge: _____

Tel number: _____ Fax number: _____ * Email: _____
*(Email required for confirmation of registration)

1B SOCIAL EVENTS (PLS TICK ✓): Included in delegate and accompanying person registration fees.

i) **Cocktail Reception**

Thursday, 2 April 2009, 5.30 – 8.00pm
The Promenade, Grand Copthorne Waterfront Hotel

Delegate

☐ Attending
☐ Not attending

Accompanying Person

☐ Attending
☐ Not attending

ii) **Gala Dinner**

Friday, 3 April 2008, 6.00 – 10.00pm
Grand Shanghai
390 Havelock Road, Level 1 King's Centre, Singapore 169662

Delegate

☐ Attending
☐ Not attending

Accompanying Person

☐ Attending
☐ Not attending

2 PAYMENT DETAILS

☐ Cheque

☐ Credit Card

☐ Telegraphic Transfer

Cheque Payment Details:

Cheque payments should be made payable to “**Intellitrain Pte Ltd**” & arrive at our office with your completed registration form before the closing date, **Wednesday 19 March 2009**.

Telegraphic Transfer Details:

Account Name: Intellitrain Pte Ltd Account Number: 352-327137-5 SWIFT Code: UOVBSGSG

Bank Details: United Overseas Bank Limited Singapore

Bank Address: 80 Raffles Place, UOB Plaza 1, Singapore 048624

Please email us at SCCA@intellitrain.biz after the T/T has been done for our follow-up with the bank. The registration fee must be received **nett of all bank charges**.

SUBSTITUTIONS, CANCELLATION & REFUNDS

Equivalent substitute delegates (e.g. member for member or non-member for non-member) are welcome at no additional charge, subject to our being informed in writing at least *5 working days* in advance of such substitution. Cancellation and refunds may be made upon receipt of written notice, less handling fee and bank service charges as follows: notice received on or before 31 January 2009 – 50% refund; notice received after 31 January 2009 – no refund.

DISCLAIMER

The Organising Committee is committed to staging a successful conference; however it reserves the right to cancel or postpone the Conference, change its venue or any of the other details published.

FOR REGISTRATION ENQUIRIES

For any enquiries on registration, please contact:

The Conference Secretariat (Attn: Ms Shandy Poh)

Inaugural SCCA Regional Conference 2009

c/o 3 Raffles Place #07-01 Bharat Building Singapore 048617

Tel: +65 63296496

Email: SCCA@intellitrain.biz

Website: www.scca.org.sg

Fax: +65 63299699

Conference Homepage: www.scca.org.sg/conference2009

3 TRAVEL AND ACCOMMODATION

Star Route Pte Ltd has been appointed the official accommodation and air-travel booking agency for the Conference. For all travel and accommodation inquiries, please contact:

Star Route Pte Ltd

Blk 18 Upper Boon Keng Road

#01-1135 Singapore 380018

Tel: 6848 2960 Fax no: 6848 2968

Email: (Ms. Lyn Chan) lyn@starroute.com.sg

Website: www.starroute.com.sg

The official accommodation venues are:

Hotels	Category	Estimated Time to Event Venue	Room with Per Room Per Night	Breakfast Rate (per person)
Grand Copthorne Waterfront (www.grandcopthorne.com.sg)	5-star	Event Venue	S\$ 310.00++ (Superior Room)	S\$25.00++
Copthorne Kings Hotel (www.copthornekings.com.sg)	4-star	Opposite Event Venue	S\$ 270.00++ (Superior Room)	S\$20.00++
Riverview Hotel (www.riverview.com.sg)	3.5-star	Beside Event Venue	S\$ 230.00++ (Superior Room)	S\$20.00++

Above rates are subject to 10% service charge and 7% GST.